

2019-2020 BUDGET COMMITTEE AGENDA

March 06, 2019

9:00 am

- 1) Elect Chairperson
- 2) Elect Secretary – this position will supervise a county employee taking the minutes
- 3) Decide on at least 5 other meeting dates – decide how budgets will be reviewed
- 4) Review Budget Message
- 5) Review and discuss budget document –decide which departments need to come in for discussion - receive public input

Attached you will find copies of calendars for the months of March and April. The dates marked with an “X” indicate dates **NOT** available for budget meetings.

The budget process needs to be completed by April 24th in order to allow time to complete the Assessment and Taxation grant due May 1, 2019.

The Budget Committee should establish the process by which you will receive public input – some ideas for you to consider

Allow 30 minutes for public input within the first hour after the meeting begins

If there is more than one person to speak, divide the time evenly for each person

Allow 30 minutes for public input during the last hour of the meeting

Allow the public to submit specific questions in writing that could be answered at a later time or at the time when the subject is being discussed