

BUDGET COMMITTEE MEETING MINUTES

DATE: March 6th, 2020

TIME: 09:12 am

Members Present: Scott W. Myers, Jim Hamsher, Sam Palmer, Rob Stewart and Bob Quinton.

9:24 am Amy Kreger entered.

Members Absent:None.

Others Present: Budget Officer Julie Ellison, Recorder Laurie Wright and Administrative Assistant Kim Puckett.

General Discussion: The first order of business was to elect a Chairperson and a Secretary.

Motion: Scott made a motion to elect Bob Quinton as Chairperson,
Seconded by: Rob
Those in Favor: All
Those Opposed: None

Motion: Bob made a motion to elect Amy Kreger as Secretary,
Seconded by: Rob
Those in Favor: All
Those Opposed: None
This position will supervise the recorder taking minutes.

Future Meeting Dates:

The Calendar's for March and April are in the Budget Committee's notebooks. The dates marked with X indicate days NOT available for budget meetings. The budget process needs to be completed by April 20th in order to allow time for the Assessment and Taxation Grant to be completed by May 1st.

Mar 9	1 pm – 4 pm
Mar 13	9 am – 4 pm
Mar 20	9 am – 2 pm
Apr 3	9 am – ?
Apr 15	9 am – 4 pm

Budget Message Review and Discussion:

Bob asked if everyone had reviewed the budget message and if any discussion needed to be held prior to going through the accounts. It was agreed to review

accounts and address questions then. Julie pointed out that the County Court has indicated they want to potentially make Kim Puckett full time and this didn't come up until after the books were already prepared.

First run through all accounts

GENERAL FUNDS

Department: 101100 NON-DEPARTMENTAL

Page 1

Revenue

Discussion General: Julie suggested creating a donation line in this fund. Different options were discussed regarding the types and amounts of donations. Currently the All Other line is used when necessary for things like donations to CASA and contributing to the cost of the bridge in Canyon City. It was decided to not create a donation line.

3030135 Electric Gross Co-op: This line increased by \$100,000.

3030142 PILT – Fed Entitlement: This line is at \$900,000 which is a close estimate of what should be received.

3030188 Animal Damage Control: Julie estimated high on this in case more contributions are received.

3030190 ESD Ed: This line has increased because of the electric gross co-op increase.

Expense

Discussion General: Rob expressed concern that if the court decides to fund programs that the state no longer funds (such as CASA) then it could cause a ripple effect with other entities reaching out for funding. Rob and Sam would like to discuss CASA funding further after reaching out to Harney County to see if they plan on providing any funding to CASA.

5200027 Public Health Support: Community Counseling Solutions will be in at 10 am to request additional funding. This line is currently budgeted at \$50,000.

9:50 am Kimberly Lindsay and Rick Worden entered.

Department: 101411 JUSTICE COURT

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Staff Present: None.

Expense

Discussion General: Bob expressed concern with the additional requests from this department and the increase in the budget over the last year. The amount of uncollected collection accounts was discussed. Kim Puckett explained the ongoing work being done at this time to work on these accounts. Scott suggested having Stinnett come in to talk to the budget committee. The committee asked Julie to schedule this.

5100003 Clerical 50%: Judge Stinnett is leaving this position at 50%.

5100004 Relief Help: Stinnett is requesting \$1000 for this line.

5200010 Pro-Tem: Stinnett is requesting \$2000 for this line.

9:57 am The committee took a short break. 10:08 am The committee returned to session.

Department: 125100 MENTAL HEALTH

Page 53

Staff Present: Kimberly Lindsay & Rick Worden

Revenue

Discussion General: Community Counseling Solutions (CCS) has requested \$81,049 in funding for the next fiscal year.

Department: 127100 MATERNAL & CHILD HEALTH

Page 56

Staff Present: Kimberly Lindsay and Rick Worden

Revenue

Discussion General: Community Counseling Solutions (CCS) has requested \$81,049 in funding for the next fiscal year. Kimberly provided a revised handout to the budget committee members and advised Rick would be explaining the funding request amounts. Rick explained the budget funding requests and Kimberly explained the different programs. Bob asked if as a department as a whole they would lose \$81,049 or if there would be any roll over? Rick said at the end of last year they had about \$50,000 in reserve funds. Bob expressed concern that employees of CCS benefited more than county employees in regards to wage increases. CCS provides performance based merit increases of around 3% and county employees only receive cost of living increases (1.66% for FY 20-21). Kimberly explained the 3% also includes overhead costs and not just wage increases. Bob asked how many people CCS saw last year. Kimberly will need to get this information for the committee, but estimated about 5000-6000 visits (but not necessarily different patients). Kimberly guessed they saw around 1000 different individuals. Scott asked for an estimate of the percentage of patients on the Oregon Health Plan? Kimberly believes around 30%. Grant County is the only public health department that CCS operates. The committee discussed the funding \$50,000 and putting an additional \$30,000 into emergency preparedness that can only be utilized if needed. The committee decided to provide \$50,000 in funding and to address additional funding for emergencies when and if necessary. **MSP: Scott/Amy: to provide \$50,000 in funding. All voted yes except Bob who voted no.**

Department: 101412 PERSONNEL

Page 4 TA

Staff Present: Laurie Wright

Department: 101413 COUNTY CLERK

Page 5 TA

Staff Present: None.

Department: 101414 COUNTY SHERIFF
Staff Present: None
Revenue

Page 6

Discussion General: The committee would like the department to come in and present, preferably Friday the 20th first thing in the morning. Rob would like the minutes from last year where an additional position was discussed.

Department: 101415 COUNTY TREASURER
Staff Present: Julie Ellison

Page 8 TA

Department: 101416 COUNTY COURT
Staff Present: Scott, Jim, Sam and Kim.
Expense

Page 9

Discussion General: The committee will come back to discuss this budget at a later date.

Department: 101417 COUNTY ASSESSOR
Staff Present: None

Page 10 TA

Department: 101418 COURTHOUSE & CO BLDGS
Expense

Page 11 TA

Discussion General: The committee discussed the equipment requests including placement of the proposed new storage shed.

Department: 101419 COUNTY CORONER
Expense

Page 12 TA

Discussion General: There are no doctors at the hospital who will perform this service any longer. A death investigator has been trained and will be paid on an as needed basis at \$30 per hour.

Department: 101420 DISTRICT ATTORNEY
Staff Present: None
Revenue

Page 13

Discussion General: The committee requested that the DA come in and explain his requests.

Department: 101422 COUNTY SURVEYOR
Staff Present: None
Revenue

Page 14

Discussion General: Julie advised this budget is going to require more work due to deciding how the Surveyor should be compensated.

Department: 101425 WATERMASTER
Staff Present: None

Page 15 TA

Department: 101426 COUNTY LIBRARY **Page 16 TA**
Staff Present: None

Department: 101430 ELECTIONS **Page 17 TA**
Staff Present: None

Department: 101439 JUVENILE DEPT **Page 18 TA**
Staff Present: None

Department: 101451 RELIEF HELP **Page 19 TA**
Expense
Discussion General: Julie explained she increased this budget due to accruals for retirements being paid out of it.

Department: 101452 VETERAN'S SERVICE **Page 20 TA**
Staff Present: None
Revenue
Discussion General: Julie advised there may be some changes to this budget in the near future.

Department: 101453 PLANNING DEPT **Page 21 TA**
Staff Present: None

Department: 101456 4-H & EXTENSION **Page 22 TA**
Staff Present: None

Department: 101457 ECONOMIC DEVELOPMENT **Page 23 TA**
Staff Present: None

MSP: Amy/Rob: to adjourn the meeting.

12:01 pm Adjourned.

The next meeting will be Monday, March 9th at 1 pm.

Respectfully Submitted,

Amy Kreger
Secretary