

**FINAL  
BUDGET COMMITTEE MEETING MINUTES 2023-24**

**DATE:** May 9, 2023

**TIME:** 1:00 p.m.

**Members Present:** Scott W. Myers via telephone, Jim Hamsher, John Rowell, Amy Kreger, Kathy Smith, and Charlene Morris.

**Members Absent:** None.

**Others Present:** Budget Officer Julie Ellison, Administrative Assistant Laurie Stinnett, Reporter Neil Nispero, Frances Preston, Millie Lysne, Economic Development Director Tory Stinnett, and Recorder Laurie Cates.

1:06 pm Road Office Manager Tammy Workman entered.

**Minutes.** The minutes of April 24, 2023 were presented. **MSP: John/Jim - to approve the minutes as presented.** The committee discussed the need to be able to identify those who are watching via video conference.

**Department: 101451 RELIEF HELP  
Expense**

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Discussion General: Julie explained that she moved enough of the personnel costs and vehicle capital outlay from the Sheriff's Department into relief help to utilize all of the American Rescue Plan Act (ARPA) funds. This was done at the request of the budget committee in order to better track and use the ARPA funding in the 2023-2024 budget year. Julie provided a spreadsheet to the committee members that also showed the transfers.

5100002 Special Projects/ARPA: Increase to \$395,179.

5100010 Accrued Holiday/Overtime: Increase to \$42,498.

5100094 Social Security/Medicare: Increase to \$35,892.

5100095 Paid Leave Oregon: Increase to \$1,701.

5100096 SAIF: Increase to \$253.

5100097 Group Insurance: Increase to \$124,709.

5100098 Retirement: Increase to \$65,087.

5400002 Capital Outlay – Vehicles: Increase to \$150,000.

**Department: 101414 COUNTY SHERIFF**

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**Staff Present: None.**

**Expense**

5100003 Deputy Patrol Salary (5): Decrease to \$0.

5100004 Deputy Clerical Salary: Decrease to \$0.

5100005 Sergeant (2): Decrease to \$136,704.  
5100006 SAR – Forest Patrol: Decrease to \$39,405.  
5100007 Civil Deputy: Decrease to \$0.  
5100010 Accrued Holiday/Overtime: Decrease to \$19,500.  
5100094 Social Security/Medicare: Decrease to \$69,112.  
5100095 Paid Leave Oregon: Decrease to \$3,790.  
5100097 Group Insurance: Decrease to \$272,743.  
5100098 Retirement: Decrease to \$145,781.

5400002 Capital Outlay-Vehicles: Decrease to \$0.

**Department: 102100 ROAD**

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**Staff Present: Office Manager Tammy Workman.**

Discussion General: Secure Rural School (SRS) funds were received and Julie was able to input the actual figures.

**Expense**

5600004 Trans-School Forest: Decrease to \$360,589.  
5600017 Trans-Cities-Streets-Bridges: Decrease to \$478,992.

5900070 Unappropriated Ending Balance: Increase to \$4,738,262.

**Department: 104100 SCHOOL FOREST**

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**Revenue**

3030442 Transfer – Road Funds: Decrease to \$360,589.

**Expense**

5200014 ORS 294.060 ADM Dist: Decrease to \$360,589.

**Department: 117100 CITIES-STREETS-BRIDGES**

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**Revenue**

Discussion General:

3031742 Transfer Road Fund: Decrease to \$478,992.

**Expense**

Discussion General:

5200011 Allocation to Cities: Decrease to \$478,992.

**Department: 147100 FOREST TITLE III SRS**

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**Revenue**

3034705 SRS Fees CFDA 10.666: Increase to \$269,862.

**Expenses**

5200014 Emergency Service-Fed Land: Increase to \$269,862.

Discussion General: Laurie Cates advised the budget committee that per the recommendation of County Legal Counsel, \$300,000 needs to be set aside for a potential legal settlement. Julie has taken this amount from the Local LATCF funding and moved it to contingency. Julie reported her understanding is the \$60,000 the court recommended for animal damage control was supposed to be presented to the budget committee. Committee members expressed confusion over what the actual motion was during the prior court meeting. Scott believes the discussion was to provide \$40,000 plus \$20,000 in donations for a total of \$60,000. Frances stated her recollection that the court approved \$70,000 and Laurie Stinnett said that was the request from animal damage control and printed the court minutes for the committee. Frances asked what the consequences are if money is spent from unallocated funds. Kathy said it is against budget law to spend this money unless there were a natural disaster. It cannot be spent for any other reason. Scott agreed with Kathy.

1:28 pm Justice of the Peace Kathy Stinnett entered.

The committee reviewed the court minutes from April 5<sup>th</sup> and the motion that was made to approve a partial contribution to the increased position in the amount of \$60,000. Kathy questioned the intent of the motion that was made. Laurie Stinnett said the request from animal damage control was for \$75,000, but the motion was to provide \$60,000. John questioned the clarity of the court minutes. Laurie Stinnett read the minutes out loud and explained the two different requests for predator control funding. John's recollection is the court agreed to \$40,000 in funding with the addition of \$20,000 in donations for a total of \$60,000. Kathy asked if any donations have been received this year in donations. Julie reported no donations have been received towards this program since 2018 and it was around \$12,000. Kathy asked if the intent was to only spend \$40,000 from county funds in the upcoming fiscal year and if the animal damage control people knew they were only going to get the \$40,000 contribution. Amy's understanding is that a court member was going to approach the cities about law enforcement funding. Amy asked if any court member had yet gotten on a city agenda to discuss contributing to law enforcement costs. Jim said no. The committee came to the understanding that only \$40,000 in county funding is going to be contributed for animal damage control.

5600038 Transfer – Senior Citizen: Increase to \$33,400.

5700050 Operating Contingency: Increase to \$455,644.

5900070 Unappropriated Ending Bal: Decrease to \$4,063,200.

**Department: 101458 ECONOMIC STABILIZATION**

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**Staff Present: Economic Development Director Tory Stinnett.**

**Revenue**

Discussion General: The Economic Development Director will be administering the Title III program as of January 1, 2024. Title III will be billed for the additional stipend in the amount of \$3,000. This amount is in addition to the Director's normal pay.

3030192 Eco Stabilization Reimb: Increase to \$43,712.

**Expense**

Discussion General:

5100001 Economic Director: Increase to \$69,960.

5100094 Social Security/Medicare: Increase to \$5,352.

5100095 Paid Leave Oregon: Increase to \$280.

5100098 Retirement: Increase to \$7,020.

**Department: 138100 SENIOR CITIZENS**

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**Staff Present: None.**

**Revenue**

3033841 Transfer – General Fund: Increase to \$33,400.

**Expense**

5100097 Group Insurance: Increase to \$21,013. Julie explained she had to increase this line due to an employee adding their child to their insurance coverage.

Discussion General:

Kathy said the county still needs to consider an operating levy for the Sheriff's Department in at least the amount of \$500,000 for the next five years. She pointed out the county cannot afford to keep the Sheriff's Department and all of the other departments with the current revenue sources. Jim said the City of Prairie is going to be paying for more law enforcement patrols. Kathy asked if this will offset a current position. Amy asked if Jim believes this commitment will be ongoing. He believes it will, but cannot speak for the City of John Day. John said the upcoming work session will help to figure out a way to have stability for public safety. Amy would like to see a law enforcement levy on the November ballot so the voter's can have their input and the county can decide how to move forward. Kathy stated all of the decisions she presents have nothing personal to do with anyone and are strictly financial. Having said that she said this is the perfect opportunity to eliminate Justice Court since the current Justice of the Peace is almost ready to retire. Kathy stated the public should also be allowed input on this. Jim believes the court should discuss public safety in a court meeting and not a work session. John thinks more work needs to be done on this. Charlene would like to see the court have a work session in the north end of the county in order to allow for more participation. Charlene asked why County Counsel

believes his opinion on the spending of the road fund for administrative fees is confidential. John isn't sure, but said the question could be asked and he is willing to do so. Charlene stated she could always complete a public records request. Scott believes the attorney's opinion is attorney-client privileged and cannot be shared at this time. General discussion followed regarding different funding received by the road department.

Julie Ellison reviewed the fund balances for all departments.

<b>General Non-Departmental</b>	<b>\$ 5,089,405</b>
<b>Justice Court</b>	<b>\$ 170,572</b>
<b>Personnel Management</b>	<b>\$ 99,821</b>
<b>County Clerk</b>	<b>\$ 192,570</b>
<b>County Sheriff</b>	<b>\$ 2,104,256</b>
<b>County Treasurer</b>	<b>\$ 160,842</b>
<b>County Court</b>	<b>\$ 357,901</b>
<b>County Assessor</b>	<b>\$ 530,854</b>
<b>Courthouse &amp; Co Buildings</b>	<b>\$ 231,571</b>
<b>County Coroner</b>	<b>\$ 20,381</b>
<b>District Attorney</b>	<b>\$ 184,918</b>
<b>County Surveyor</b>	<b>\$ 16,610</b>
<b>Water master</b>	<b>\$ 1,600</b>
<b>County Library</b>	<b>\$ 193,052</b>
<b>Elections</b>	<b>\$ 44,247</b>
<b>Juvenile Department</b>	<b>\$ 194,754</b>
<b>Relief Help</b>	<b>\$ 861,519</b>
<b>Veterans Service Officer</b>	<b>\$ 92,067</b>
<b>Planning Department</b>	<b>\$ 318,819</b>
<b>4H &amp; Extension</b>	<b>\$ 112,534</b>
<b>Economic Stabilization</b>	<b>\$ 1,051,620</b>
<b>Road</b>	<b>\$14,603,213</b>
<b>County School</b>	<b>\$ 116,594</b>
<b>County School Forest Fund</b>	<b>\$ 2,360,589</b>
<b>Law Library</b>	<b>\$ 75,946</b>
<b>Emergency Management</b>	<b>\$ 776,188</b>
<b>Economic Development</b>	<b>\$ 110,500</b>
<b>Fair Reserve</b>	<b>\$ 49,326</b>
<b>Fair</b>	<b>\$ 2,805,414</b>
<b>Clerks Record Fund</b>	<b>\$ 50,983</b>
<b>Juvenile Revolving</b>	<b>\$ 65,343</b>
<b>Equipment Reserve Fund</b>	<b>\$ 283,409</b>
<b>Cities-Streets-Bridges</b>	<b>\$ 478,992</b>
<b>Community Corrections</b>	<b>\$ 1,201,500</b>

<b>Road Reserve</b>	<b>\$ 48,582,056</b>
<b>Unemployment Reserve</b>	<b>\$ 339,633</b>
<b>Airport Reserve</b>	<b>\$ 9,334,005</b>
<b>Surveyor Special</b>	<b>\$ 184,759</b>
<b>Airport</b>	<b>\$ 875,250</b>
<b>Mental Health</b>	<b>\$ 1,251,100</b>
<b>Solid Waste</b>	<b>\$ 65,470</b>
<b>Maternal &amp; Child Health</b>	<b>\$ 1,700,000</b>
<b>Courthouse Reserve</b>	<b>\$ 211,828</b>
<b>Domestic Violence</b>	<b>\$ 286,933</b>
<b>DA Revolving</b>	<b>\$ 176,020</b>
<b>Court Security</b>	<b>\$ 66,597</b>
<b>County RV Park</b>	<b>\$ 302,872</b>
<b>Senior Citizens</b>	<b>\$ 226,216</b>
<b>Family Domestic Relations</b>	<b>\$ 9,518</b>
<b>Forest Title III SRS</b>	<b>\$ 683,640</b>
<b>Total:</b>	<b>\$ 99,303,807</b>

The following motions need to be approved for this year.

**Motion to approve the 2023-2024 Grant County Budget as presented.**

Motion by: Amy

Seconded by: Kathy

Those in Favor: All budget committee members.

**Motion to approve the levied permanent tax rate of \$2.8819 per thousand dollar value.**

Motion by: John

Seconded by: Scott

Those in Favor: All present

2:01 pm The committee took a short break. 2:19 pm The committee returned to session.

The committee members took several minutes to review the May 9<sup>th</sup> minutes.

**Review Minutes from May 9, 2023 Budget Committee Meeting**

Motion made to approve the minutes of May 9, 2023 as present by: Amy

Seconded by: Charlene

Those in Favor: All present.

**Motion to adjourn the Budget Committee as of May 9, 2023.**

Motion by: Jim

Seconded by: Amy

Those in Favor: All present.

Meeting Adjourned at 2:28 p.m.

Respectfully Submitted,

Amy Kreger  
Secretary