



## GRANT COUNTY REGIONAL AIRPORT COMMISSION MEETING MINUTES

August 4<sup>th</sup>, 2020 – SPECIAL MEETING

### **Present**

Bob Bagett  
Doug Ferguson  
Scott Myers  
Barb Temple  
Robert Watt  
Haley Walker

### **Absent**

Cheryl Berry

### **Visitors**

Kevin Bissell (T-O Engineers)  
Eva Harris  
Jerry Franklin

Robert Watt called the meeting to order at 11:00 am.

### **Harris Property Land Acquisition Discussion**

Robert started by stating Eva contacted him in regards to the County acquiring two pieces of property that we are interested in. He added that having a survey completed would allow Eva to move forward with a land partition. Robert stated he contacted Scott to see what the County requirements are to complete this. He stated that the airport commissioners were in favor of moving forward with this. Robert stated the question is if the County put money into land they may purchase in the future. He was hoping Scott could help answer this question. Eva suggested the County pay for the survey. Robert responded by stating this is a question for Scott to see if the County is able to do this.

Scott arrived at 11:03 am.

Scott stated the survey work is probably the easy part, and the source for the purchase of the land acquisition is going to take time because there is not an identified source. He added there are several potential sources for the purchase, but they haven't identified the source for acquisition. Scott stated he can talk with Mike Springer, County Surveyor, about completing the survey and the source to pay for his services.

Robert asked if we know how big the footprint looks like for the survey. Eva stated this is also her concern because they survey can define where the lines are that the airport would like to acquire. There was discussion on the property Eva owns and the other landowners of the entire property the County would like to acquire. Kevin stated that Bob's outline on the process for the survey leading to a land partition looks great. He added that the way we would define it is identified in the recent Master Plan. This is basically an exhibit and not a survey document. He stated we would need to provide Benchmark with the dimensions of the RPZ so he can define this on paper.

Doug asked Bob if this is a fairly straightforward survey. Bob stated it is the process of the land partition, so he asked Eva if she foresees two land partitions. Eva stated she is mainly concerned with her property on the north end of runway 17 and we can discuss the future AWOS land acquisition sometime in the future. There was

discussion on the difference between lot line adjustments and land partitions. Lot line adjustments cannot be recorded until the property deed is recorded. The land partition can be recorded without recording a deed. Therefore, the survey and land partition can be completed prior to the County securing funding. The lot line adjustment resulting in two tax lots can only be completed if there is funding in place to record a deed. Barb stated if we can accommodate Eva to give her a resolution on the north end property this would be a good starting point rather than doing both at the same time. Haley stated that once the survey is complete we will have an accurate amount of land and a good price for the County to secure so Eva can complete the partition and advertise her land that is outside of the RPZ. She added that the area is not currently clearly defined, and this will be clearer once the survey is complete.

Jerry stated they have been working on this for quite some time and they have lost several buyers. He stated it is an excellent opportunity for the airport and a willing seller to make something happen for the future of the airport. Eva stated she has been offered the opportunity of donating her property, but this is not an option at this time.

Bob asked Kevin details on the area of the RPZ. Kevin explained the dimensions and added that the dimensions are on the Master Plan and he can get these dimensions to Benchmark Surveying.

*MSP – Barb Temple/Scott Myers – to proceed with the survey to determine exactly what we need and what steps will be next with the goal of a land partition of Eva’s property north of runway 17. Unanimous.*

Barb asked if Scott and Haley will keep the airport commissioners informed of anything that is not anticipated. Eva also asked for a timeframe once Scott speaks with Benchmark Surveying.

Doug suggested Bob Bagett be delegated to assist Mike at Benchmark Surveying. Bob stated he will be glad to help.

Kevin commented about the acquisition process. He stated the FAA is aware of the two parcels because they are part of the Environmental Assessment Project currently underway. He said the first piece of acquiring land is having the environmental clearance in place. Secondly, we need to define the parcel with a survey and we need an appraisal. He stated it is a lengthy process to acquire the land with federal funds. He stated it makes sense to partition the land and give the County the first right of refusal. He stated he and Haley will need to talk with the FAA Planner to make sure we are doing all the things we can to ensure the County can be reimbursed in the future. Haley stated the RPZ land acquisition is in our mid-term (5-10 year range) in the Master Plan. Barb stated there are possibly buyers out there that if they knew the process was underway they may be more interested.

## **Adjournment**

*MSP – Barb Temple/Doug Ferguson – to adjourn the meeting at 11:28 am. Unanimous.*

The next regularly scheduled Airport Commission meeting is scheduled for Monday, August 10<sup>th</sup>, 2020 at 6:30pm.

**\*\*\*\* Please note the airport commission minutes are a summary of the airport commission meetings. Additional information related to airport commission meetings is available, after approval of the minutes, by contacting Haley Walker at 541-575-1151 or [walkerh@grantcounty-or.gov](mailto:walkerh@grantcounty-or.gov) \*\*\*\***