



Grant County Sheriff's Office  
Todd McKinley, Sheriff  
205 South Humbolt  
Canyon City, OR 97820  
Phone (541) 575-1131  
Fax (541) 575-2580  
Jail (541) 575-1134



## **Grant County Jail Attorney and Other Official Visits, Mail, and Phone Calls**

**Attorney Visits:** Attorneys wishing to visit their clients at the Grant County Jail will be required to fill out a visitor approval form. Grant County Jail is a PREA compliant facility and our efforts include a short PowerPoint training handout and a Policy acknowledgement form before *contact* visits are approved. We appreciate your cooperation with our efforts to remain compliant. After the initial paperwork subsequent contact visits may only require ID checks.

Attorney visits are generally conducted from 7:00 AM and 11:00 PM, but may be allowed at other times if special circumstances dictate. These visits do not require advance notice, and are conducted through glass with a paper pass slot available.

**Special Visits:** Attorneys or other official visitors may request a special visit when it is necessary to see their clients face to face, show them videos or evidence, etc. These arrangements must be made in advance with a Sergeant or Officer in Charge at the Jail on weekdays 541-575-1134.

**Other Official Visits:** Include Attorney's Investigators and Evaluators, as well as Government agents such as Mental Health, Children's Services, and Parole and Probation. This visits will be handled at the same times and in the same fashion described above and will require approval forms to be filled out with the corrections staff.

**Official Correspondence:** is mail to or from the Governor, Jail administrator, Attorney General, Judges, the Department of Corrections and the AIC's Attorney.

Official correspondence must be marked 'attorney mail', 'legal mail' or 'official correspondence' to ensure its special treatment (although marking as such does not require special handling if it does not meet the criteria above).

Outgoing official correspondence shall not be opened, read, or inspected unless there is reason to believe that it presents a physical danger to the recipient. Incoming Official Correspondence shall be opened only in the presence of the AIC to whom it is addressed, and shall be inspected for contraband, and to ensure that it reasonably appears to be Official Correspondence'



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**Attorney Phone Calls:** There are phones in each cell that allow AICs to make collect or prepaid calls. You may also get the phone number to the phone service provider and set up a pre-paid account so that your clients can call you. While the phone system records personal calls, it does not record attorney calls. Staff will, on request double check to ensure that attorney phones are setup as non-recorded (so far they have had all attorney office phones, but may not, for example, have an attorney's cell phone number).

We ask that you set up prepaid accounts or buy attorney only phone cards for your clients. Calling the Jail and asking to bring the AIC to the Phone cannot always be accommodated. We don't mind relaying the message for them to call you from their cell.

Our current phone vendor is Encartele Inc. <https://www.encartele.net/>

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Email [gcjail@grantcounty-or.gov](mailto:gcjail@grantcounty-or.gov)

Thank you